



2022 STUDIO
handbook

newcastledanceacademy.com.au

contents

- 03** Welcome
- 04** Mission
- 06** Principals
- 07** Dance Genres
- 12** Dance Classifications
- 13** Key Dates 2022
- 14** Concerts & Performances
- 18** Communication
- 19** Guidelines
- 21** Fees, Charges & Policies
- 24** Uniforms & Dress Code
- 29** Enrolment Form

Welcome

We are so excited to welcome you to Newcastle Dance Academy for your dance journey. We look forward to cultivating a love of dance and creating beautiful memories for all of our students and working to ensure all our students reach their full potential.

We have a range of classes available for both girls and boys, adults and older people, with a view to professional dancer or just to have fun. We offer an extensive range of classes including Ballet, Lyrical, Jazz, Tap, Contemporary, Khorobushka Character, Progressing Ball Technique, Adult Ballet, Repertoire, Silver Swans and Private Tuition.

We have a team of fabulous teachers and we know they will make you and all of our students feel welcome.

Ballet teaches the core dance techniques needed to excel in all dance styles, therefore we recommend, regardless of the genre you choose, all students make ballet a core part of their dance program.

Here at NDA we teach The Royal Academy of Dance (RAD) classical ballet syllabus. Our teachers are fully qualified RAD teachers and are committed to continual professional development to ensure the best training available. Find out more by visiting royalacademyofdance.org

We are a modern and progressive Academy with traditional values and we believe that without expectation there are no outcomes.

Once again, we wish you a very warm welcome to Newcastle Dance Academy and thank you for entrusting us with your dance journey and that of your beautiful children.

We hope you enjoy your dancing and love being a part of the NDA family.

Yours Sincerely,

Miss Tracy and Miss Roxanne

Principals of Newcastle Dance Academy

miggion

Our philosophy is to create a wonderful environment where our students can not only grow as dancers, but grow as people, resulting in a lifelong passion for dance and a belief that anything is possible.

INTEGRITY

To conduct oneself with honesty, courtesy and respect. To express consideration for one's fellow dancers, educators, parents, staff and competitors. To be a person who leads by example and honours commitments. To be a person other people can count on.

CODE OF ETHICS

We the dancers, faculty and staff of Newcastle Dance Academy are a vibrant community of people who have a high regard for each other, the art of dance, and the responsibility and value of the work we do.

All who participate are requested to demonstrate the willingness to be held accountable to uphold the values and ethics we declare as the fundamental guidelines stated below. In all of our endeavours to study and perform as an expression of our love of dance, we show respect to the parents, our peers, the staff and faculty of Newcastle Dance Academy and all of the wider dance community, including our competition.

We consider it a privilege to participate in worldwide community for the performing art of dance exemplifying the values of integrity, character, leadership, responsibility, professionalism and passion.

LEADERSHIP

To guide, direct and influence people in achieving their highest goals and ideals. By setting an example through one's actions and speech. To inspire and serve the people of your class, team or community through full participation in all dance related activities.

PROFESSIONALISM

To respect the dance profession and uphold our values and standards of conduct. To support and encourage one another. To voice opinions and initiate change that will elevate the dance community. To recognise oneself as a role model at all times. To love the study and performance of dance as a universal art form.

PASSION

We are passionate about dance as an art that brings emotions and stories to life. We enjoy the beauty, grace, elegance and pure excitement that dance can bring to our students, and the pleasure and pride it inspires in those who are watching the journey.

RESPONSIBILITIES

To respect and adhere to the policies and procedures of the studio or the organisers of any conference, workshop or competition. To be a person who interacts with peers and authority figures in a mature manner. To question authority in a respectful manner. To speak of any issue or grievance to the person who is able to resolve any concern. To be willing to receive coaching and direction when deemed appropriate.

CHARACTER

To be a person who represents high levels of personal integrity, leadership, and responsibility for oneself and others. A person who has the courage and willingness to face issues and concerns with maturity and dignity. To avoid gossip, criticism or denigrating comments for any member of the dance community, parents or peers.

principals



TRACY CALDWELL

A.R.A.D. RTS. Reg No.: 117600

RAD Teacher Mentor

Certificate IV in Training and Assessment

Tracy is co-owner and Principal Teacher at Newcastle Dance Academy and has over 34 years of professional dancing and teaching experience.



ROXANNE McCOURTIE

A.R.A.D. Reg No.: 113855

Roxanne is co-owner and Principal Teacher at Newcastle Dance Academy and has over 42 years of teaching experience.

Tracy and Roxanne have successfully owned and operated Newcastle Dance Academy for 25 years creating a professional environment in their purpose built studios, with students continually achieving excellent results in examinations and performances. They have also mentored students into the world of teaching and successfully delivered high quality technically training with their experienced staff to provide the opportunity for their dancers to enter the professional world of dance. They have students all over the world living their dream.

dance genres

CLASSICAL BALLET



Ballet is exciting to do, and to watch. It is an entertaining theatrical art, performed on stage to an audience. Ballet is about art but it is also about life. Classical ballet technique was established centuries ago in the courts of Europe, and it has been evolving ever since as dance teachers, artists and researchers refine approaches to training and add to vocabulary of steps and movements that are unique to the ballet discipline.

Here at NDA we are very proud of our history of producing world class ballet dancers, many who have gone on to dance professionally all over the world.

CONTEMPORARY/ LYRICAL



Contemporary dance is a style of expressive dance that combines elements of several dance genres including modern, jazz, lyrical and classical ballet. Contemporary dancers strive to connect the mind and the body through fluid dance movements. Contemporary dancers focus on floor work, using gravity to pull them down to the floor, as well as core strength, control and flexibility.

We begin training lyrical from the age of 10 years, moving into contemporary technique by 12 years.

JAZZ



Jazz is regarded as one of the most popular dance styles, mainly due to its popularity on television shows, movies, music videos and commercials. People enjoy watching jazz dancers, as the dancing is fun and energetic. Jazz dancing is a form of dance that showcases a dancer's individual style and originality.

Our jazz classes emphasise musicality, rhythm, energy and performance. We offer jazz classes to all ages.

TAP



Tap dance is a style of dance which developed in the United States in the 19th century. Originally, tap dance appeared in black minstrel shows, but by the 1920s, it had become popular across the board. In tap dance, performers wear shoes which have been equipped with metal plates. As the dancer moves, the plates click against the dance floor, creating a characteristic tapping sound.

We offer the Pullars Dance Academy Tap syllabus at Newcastle Dance Academy. Our students are also able to participate in our Tap examinations annually.

KHOROBUSHKA



Khorobushka embraces the study of National Character Dance through set syllabi.

The syllabi are based on the ethnic steps, music, costumes, culture and background knowledge of selected countries. It is aimed at bringing to students as much knowledge and appreciation of these dance cultures as is possible and to nurture and cultivate in students a love of this style of dance.

SILVER SWANS



Silver Swans classes have been specifically designed for the over-55s, but whatever your age, if you are looking for a new way to keep fit and active our ballet classes will put a spring in your step. Whether you've never danced before or want to get back into the swing of it, our classes have something for everyone.

The Royal Academy of Dance developed this programme based on research into dance practice for older learners – classes are only taught by Silver Swan Licensees and are an amazing way to socialise and dance in a safe and fun environment.

READY SET DANCE



Ready Set Dance is an hour combo class of Jazz, Tap, Hip Hop, Singing, Music and a whole lot of fun. Our classes are designed to give boys and girls confidence, creativity and coordination in a safe, professional environment.

Ready Set Dance is for children aged 2-5 and is a whole lot of FUN!

READY SET MOVE WITH ME



A creative movement and music class for toddlers and their grown up. The class consists of 3 sections – ENGAGE, EXPLORE AND EXPRESS.

Join our community and learn new ways to interact with your toddler. Young children at this age are in the period of highest brain growth and development in their lifespan. Participating in READY SET MOVE with the support of a grown up can make a significant contribution to play, development and learning. So come and bounce like a bunny, be slow like a sloth and create memories with your special little mover.

BUBBARINAS



A Pre-School Dance Program Specially Designed For Your Little One. Melody Movement for every little girl and boy!

"Melody Movement instills a love of dance making it a positive element of their early lives which stays with them. They learn from a young age how music, movement, dance and the imagination can be combined to tell a story and convey emotions."

Melody Movement provides every child with the opportunity to discover and fulfill their own potential whilst nurturing creative development.

TIP TAP TOE



Tip Tap Toe is a modern tap syllabus for pre-school children aged 2 to 4 years.

The class plan is a journey on Melody Bear's Fun Bus stopping at the Games, Number and Musical stop. The final stop is Melody Bear's Tip Tap Toe stop for lots of fun tap dance ideas including the 'Boogie Woogie Bend and Bounce', 'Magic Shoes', 'Disco Bears', 'Hawaiian Tap', 'Melody Bear's Cheerleading Song' and her 'Line Dancing' to name a few

dance classifications

Newcastle Dance Academy has two classifications of students:

EXAMINATION/COMPETITION DANCE STUDENTS

Competitive students represent NDA in their participation in:

- The Full-Time Program
- The Part-Time Program
- The Extension Program
- RAD Examinations and/or
- External Concerts and/or Eisteddfods

There are a minimum number of classes Examination/Competition Students must attend if they wish to participate in RAD examinations.

Pre-Primary	1 ballet class per week with extra lessons prior to exam
Primary	2 ballet classes per week plus a group dance class
Grades 1, 2, 3, 4 and 5	2 ballet classes plus a technical lesson per week
Intermediate Foundation and Intermediate	2 ballet classes, an open ballet class, pointe work class and a technical lesson per week
Advanced Foundation Advanced 1 Advanced 2	2 ballet classes, an open ballet class, pointe work class and a technical lesson per week

NON-COMPETITION DANCE STUDENTS

Non-competition students are all other NDA students. It is not compulsory to do examinations or enrol in a ballet class at NDA however the skills and techniques acquired through ballet assist with all other dance genres. So, we recommend taking at least one ballet class per week.

Key dates

TERM 01 Monday 31st January to Saturday 9th April

TERM 02 Tuesday 26th April to Saturday 2nd July

TERM 03 Monday 18th July to Saturday 24th September

TERM 04 Saturday 8th October to Friday 9th December

ENROLMENTS OPEN - 1st January 2022

MID-YEAR SHOWCASE - Sunday 3rd July 2022

WINTER SCHOOL

Our Winter School is designed to put the finishing touches on the examination work. Concentration will be focused on delivering the syllabus knowledge with confidence, improving technical details, and practicing the examination etiquette for an enjoyable and rewarding examination experience. The students benefit from attending all three days.

Winter School is held at the studio on – Wednesday 6th, Thursday 7th, Friday 8th July 2022

NEWCASTLE DANCE ACADEMY CONCERT

Theatre Rehearsal - Civic Theatre Tuesday 22nd November 2022

Dress Rehearsal Studio NDA - Sunday 27th November 2022

Concert - Friday 2nd December 2022

PRE-SCHOOL CONCERT

Dress Rehearsal - NDA Studio Saturday 3rd December 2022

Concert - CC Jesmond Senior Campus Saturday 9th December 2022

concerts & performances

PRIVATE LESSONS AND EISTEDDFOD



The most regular form of dance competition is the local eisteddfod. These are conducted a number of times each year throughout Newcastle and surrounding areas and can be a wonderfully rewarding experience for students, providing valuable stage experience and exposure to their peers.

Dancers wishing to compete in eisteddfod competitions (solo or otherwise) will require private or semi-private lessons to prepare. Students in the performance groups will compete in the group categories at eisteddfods a number of times each year.

If you wish to participate in group competitions you will need to enrol into at least 2 ballet classes per week and register for the group competition classes.

We welcome parents to speak with us about Private Lessons, whether it be for eisteddfod work or for extra tuition leading up to exams.

Eisteddfods are dance competitions that are held throughout the year. They promote self-confidence, stage experience and lots of fun!

Once timetabled, Private Lessons are not to be arranged or re-arranged personally by parents or students but through the office with our secretary.

- 1/2 private lesson (maximum 3 routines).
1 hour private lesson (3 + routines).
- Private lessons are given in each genre e.g. ballet private, jazz private, contemporary etc.
- All routines remain the property of NDA
 - this includes choreography and music under ANY and ALL circumstances.
 - You may not perform our routines if you leave the studio.
- Costumes are designed by the teacher and then it is your responsibility to purchase them.
- All lessons are to be paid for whether attended or not for reasons of holiday, illness, etc.
- If the teacher cancels the lesson it will be rescheduled at a time convenient to both parties.
- Entering of eisteddfods is the responsibility of the parent but this must be discussed with the teacher prior to closing dates.
- The teacher will advise when the student is ready to perform the routine.
- The routine/s must be practiced at home.
- Music will be provided by the academy and must be returned at the end of the dance duration. Copyright remains with NDA.
- Parents and students must represent NDA with pride and respect for NDA and all other dancers and studios.
- Students will be required to be in full academy tracksuit at all competitions.
- Please tag NDA in all photos / social media.

GROUP COMPETITION

The students wishing to compete in our group performances will need to meet the criteria as of 2022

- Be registered in at least 2 ballet classes per week.
- Attend all classes and rehearsals.
- Commitment is for the full year and must be from each team member. The parent is responsible for payment, costumes and performance costs.
- Group costumes are not to be worn for solos, photoshoots or other outside performances. Discussions with the teacher/principal for certain circumstances will be addressed.
- Academy tracksuits are to be worn at all competitions.

annual concert

Our annual concert performance is held in Term 4 and is very much the highlight of the students' dancing year.

Our Newcastle Dance Academy concert is a fabulous production that all students get to perform in, and it is their chance to shine on stage, to perform to their friends and family and show off their improvement over the year. Every dancer needs an audience.

The Newcastle Dance Academy concert provides a truly memorable and magical stage experience that celebrates the dedication, talent and achievements of every single student.



- The concert is not compulsory.
- The concert participation form will be emailed by the end of term 3 with a fee of \$50;
 - the fee will come off your costume invoice.
 - the fee is non-refundable after signing.
- There is a performance fee of \$95 which includes;
 - NDA concert tshirt.
 - participation fee.
 - theatre rehearsal cost.
- DVD/USB recording is a separate order and a form is sent out prior to the concert.
- Term 4 begins on Saturday 8th October to cover the Saturday after the concert, because we don't dance that day (except for Bubbarinas rehearsal).
- Sunday dress rehearsal fee is covered by Saturday 10th December's term fee.
- All classes will finish on Friday 9th December.
- The Pre-school Concert is Saturday 10th December 2022.



communication

We want you to be well informed, so we have numerous communication channels to ensure you don't miss anything:

- Most communication from our studio will happen via email and/or text, please check your junk/spam folders and settings so that you don't miss out on any important information from us. Also follow us on social for as we post updates regularly.



newcastledanceacademy
newcastledanceacademy

- We have a noticeboard in the reception where we will post information for exams, eisteddfod's and concerts.
- You can also visit our beautiful website for all important dates and events, class times and information.
- Our classes are closed to parents; however, we have **open week** at the end of Term 1 and 2. Parents and family are very welcome to view student progress at these times (viewing of 1 class only).

- Our reception is open Monday to Friday 3pm to 7pm, Saturday 9am to 3pm. Tuesday and Wednesday mornings 9am to 11.30am. The phone number is 4961 6233 and email dance@newcastledanceacademy.com.au
- Students really enjoy their parents being involved in their dance journey and volunteering from time to time is a great way of participating.
- We have a canteen operating on Saturdays that is wholly based on parent help and donations. Please let reception know if you are interested and have a little time to spare once a term, to help feed the hungry dancers!
- Parents and students are responsible to read relevant updates and information that is sent by email/text on a regular basis. If your contact details change you need to notify us as soon as possible.

guidelines

PRESENTATION

- All students are expected to take pride in their grooming, hair and makeup – this discipline will reflect in their work ethic.

STUDIO

- All students are expected to take pride in and respect the studio premises, dressing rooms and general areas, keeping these areas clean and tidy at all times.

NOISE

- We ask that all students, parents and sibling's to keep all noise to a minimum when in the foyer or waiting in between classes. Noise flows through the studios and can distract the classes still in progress.

PATENTS/GUARDIANS

- Parents are to remain in the foyer area, and not move through the hallway. This area is strictly for students only.
- Parents should not enter the studio unless specifically invited in by the teacher. If you do need to give an urgent message to your child, please ask the receptionist - rather than going into the dance room and interrupting the class.
- Parents are not permitted to enter classes at any other times. If a student needs to leave early, reception should be informed and arrangements made. Students must not leave the premises without notifying a teacher or receptionist.

ATTITUDE

- All students are expected to be kind, friendly and respectful of one another both in and out of the studio. We're here to support each other and work as a team.
- Bullying or highly competitive unsportsmanlike behaviour is not welcome.

VALUABLES

- NDA will not be responsible for any valuables brought or left on the premises. Mobile phones are not permitted in the classrooms.

DAMAGE

- Any breakage or damage to the studio or its equipment due to your child acting negligent or not exercising due care will be charged to you for any replacement or repair.
- Please respect our studio and help us to keep it looking beautiful. Please keep your feet off the furniture and hands and feet off the walls and mirrors. Take all rubbish with you or place it in one of the many bins provided.

ADDRESSING TEACHERS

- We expect students to demonstrate respect for our esteemed faculty of teachers and NDA staff at all times. We ask that you address teachers by their correct name, showing courtesy by actively observing corrections with actions not reactions.
- Students are not permitted to talk or chatter during a class.
- If for any reason a student shows disrespect in any way that is deemed

unacceptable by teachers or staff, the students will be asked to leave the class and an email or communication will be sent to the parent/guardian informing them of the incident.

SICKNESS

- If you are sick or have a planned absence please inform the office by calling 49616233 or email dance@newcastledanceacademy.com.au on / before the day of illness (preferably before the commencement of their lesson).

MEDICATION

- The reception should be notified if a student requires any regular form of medication; this information will remain strictly confidential. Where parental permission for self-medication has been given, NDA will not be held responsible or liable for any misuse of this medication by the student.

MEDICAL CONDITION

- Any medical condition(s) must also be identified and consent given in case of emergency requiring medical treatment. In case of an emergency requiring urgent medical attention, the staff and/or faculty of NDA will seek medical attention or have the student transported to a medical or hospital facility. In such an event, NDA will make every effort to contact the Parents/Guardians (or the emergency contact) before any action is taken.

LOST PROPERTY

- Any lost property found in the studios will be placed in the lost property box under the stairs. Any items unclaimed by the end of each term will be placed in the second-hand box for sale, donated to charity or thrown out. Students should have all items of clothing clearly labelled with the student's full name. NDA does not accept any responsibility for lost property.

KITCHEN

- The kitchen facilities are available for use by students and parents however, kitchen rules must strictly adhered to.
- All students are expected to bring their own water bottle with their name on it. Bottled water can also be purchased from the vending machine in reception.

RECEPTION DESK

- The reception desk and its equipment are out of bounds to all students and parents at all times. The studio telephone must not be used by students except in an emergency.

FAILURE TO ADHERE

- In the case of failure to adhere to Academy rules or unacceptable behaviour, students and parents will be issued with a warning or stricter action and possible suspension or expulsion from the Academy.

EXAMINATIONS

- Examinations for all students both graded and vocational will be held annually in Term 3. Students must be guided by their teachers as to their readiness for undertaking an exam.

fees & charges

MAIN SCHOOL

REGISTRATION FEES*

- \$50 for a single child
- \$90 for a family of 2
- \$120 for a family of 3

TERM FEES

- Term fees are based on terms and vary depending on your child's dance program

BUBBARINAS

REGISTRATION FEES*

- \$60 for a single child
- \$100 for a family of 2
- \$130 for a family of 3

The little ballerinas will receive a beautiful Bubbarina tutu and the gorgeous little boys will receive a Milligan Bear T-shirt.

TERM FEES

- \$160.00 (for one class per week)
- \$260.00 (for two classes per week)

ADULTS

REGISTRATION FEES*

- \$50 for a single adult

TERM FEES

- Term fees are based on terms and vary depending on your dance program

CLASS PRICE

- Class prices are \$18 for 1 class or
- A \$150 Class Card for 1 term

SILVER SWANS

REGISTRATION FEE*

\$50 for a single adult

CLASS PRICE

- Class prices are \$18 for 1 class
or
- A \$75 Class Card for 5 classes

READY SET DANCE

REGISTRATION FEES*

- \$50 for a single child
- \$90 for a family of 2
- \$120 for a family of 3

TERM FEES

- Term fee \$180 (based on a ten week term)

READY SET MOVE WITH ME

REGISTRATION FEES*

- \$50 for both adult and bub

TERM FEES

- Term fee \$150

* All registration fees are annual and non-refundable

TERMS

Class fees are calculated on a term basis in line with each student's elected dance program.

Invoices are generated and emailed at the beginning of each term, your payment options are as follows;

- payable in full by eftpos at reception or by electronic transfer, details are on the invoice.
- payable weekly.
- payable fortnightly.
- for any other payment options please make arrangements to speak with the principal.

Active and Creative Kids Vouchers are accepted here at NDA.

A \$25 administration fee is added to term 1 invoice.

A \$35 levy is added to term 3 and term 4 to help cover concert costs.

Fees are payable per term (4 terms per year) and are not reduced for non-attendance of any proportion of the term. (Except in the instances where new students commence part way through the term then a Pro-rata invoice will be issued).

Any classes missed due to illness, holidays or other commitments are non-refundable. Students whose fees are outstanding by the end of term will have a late fee added to the account.

Cancellation of classes will be accepted in writing and is effective on the last day of each term and therefore full payment of the term will be charged. No refunds or discounts will be provided for missed classes. If classes are cancelled by the Academy they will be credited to your account.

Your child's enrolment into the following terms classes will automatically roll over to the next term unless notified in writing. An invoice for the following term will be automatically forwarded to you.

COVID - 19 Information.

Continuing in 2022 for the health and safety of our dance family we will;

- sign in on entry.
- wear masks until it is safe not to (please make sure you have own mask, we will not be supplying them).
- ask that you stay at home if you are unwell or have any symptoms.
- present a negative test on returning.
- limit the number of people allowed on our premises at one time.
- clean and sanitise all areas.
- our digital class rolls will continue to be our contact tracing.
- our fee terms and conditions apply to COVID -19 sickness.

uniforms

AND DRESS CODES

Correct dress is an essential part of the discipline of learning dance. It is particularly important that dance students are dressed in an appropriate dance attire so teachers are able to monitor body placement and extension. Here at NDA we are very proud of our high standards and our student / family representations is very important to us.

girls



PRE-PRIMARY AND PRIMARY

Dusty pink NDA branded leotard and skirt.*

Pink ballet tights.

Pink ballet shoes with elastic.

Hair must be worn in a bun.





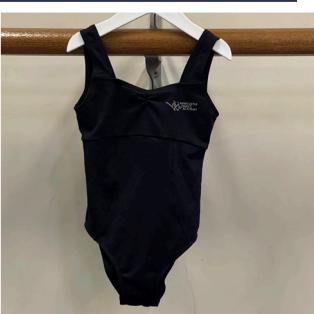
GRADE 1 - 2

Cornflower blue NDA branded leotard.*
Pink ballet tights.
Pink ballet shoes with elastic.
Black low heel canvas character shoes.
Black character skirt.
Hair must be worn in a bun.



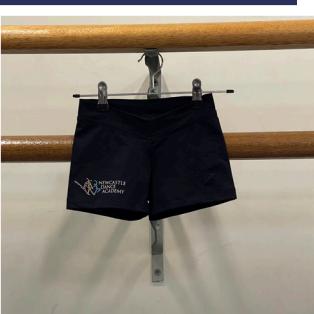
GRADE 3 - 4 - 5

Navy blue NDA branded leotard.*
Pink ballet tights.
Pink ballet shoes with ballet ribbons.
Black high heel canvas character shoes.
Black character skirt.
Hair must be worn in a bun.



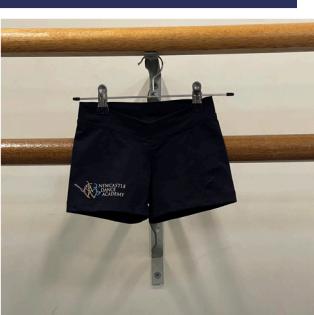
GRADE INTERFOUNDATION & ABOVE

Black NDA branded leotard.*
Pink ballet tights.
InterFoundation pink ballet flats with ballet ribbons.
Intermediate and above demi-pointe with ballet ribbons.
All - Pointe shoes with ballet ribbons.
Hair must be worn in a bun.



JAZZ

NDA branded logo shorts* (worn over leotard).*
Jazz shoes.



TAP

NDA branded logo shorts* (worn over leotard).
Tap shoes.



CONTEMPORARY | LYRICAL

NDA branded logo shorts* (worn over leotard).

Pirouette shoes (half lyrical shoe).



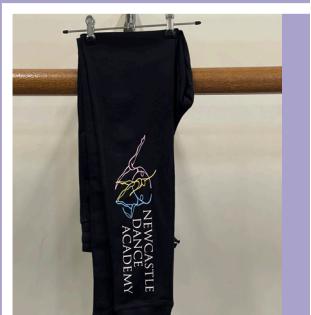
JAZZ | TAP | CONTEMPORARY | LYRICAL

NDA branded tights* can be worn for contemporary, lyrical, jazz or tap.



JACKET (OPTIONAL)

Available for purchase.*



TRACK PANTS (OPTIONAL)

Available for purchase.*



SHOE BAG (OPTIONAL)

Available for purchase.*

boys



BALLET

NDA branded black ballet t-shirt or singlet.*

Black ballet shorts or black tights.

White socks.

Black ballet shoes.

Black character shoes (for examination graded students).



CONTEMPORARY | LYRICAL

NDA branded black ballet t-shirt or singlet.*

Black ballet shorts or black tights.



JAZZ

NDA branded black ballet t-shirt or singlet.*

Black dance pants.

Jazz shoes.



TAP

NDA branded black ballet t-shirt or singlet.*

Black dance pants.

Tap shoes and socks.



SHOE BAG

Available for purchase.*

*NDA branded uniform is available for purchase at reception

GROOMING

- As well as correct dance attire & shoes, grooming is very important in dance training. Hair should be worn in a bun with NO hair in face for ballet. In cooler weather only, crossovers (a tight dance “cardigan”) can be worn over leotards. Legwarmers are permitted. NO baggy jumpers or tracksuit pants are allowed. For the safety of all students, watches and jewellery must not be worn to class (small studs or sleepers permitted).

SHOE CARE

- Don't forget dance shoes should only be worn in the dance studio to make sure they are kept in the best condition. Change into your shoes just before your class starts taken them off before you leave the studio.

UNIFORM FOR PRESENTATION

- Academy tracksuits are to be worn at all eisteddfods and competition events. These are available for purchase at reception.



34 - 38 Brown Road, Broadmeadow
(02) 4961 6233
dance@newcastledanceacademy.com.au
newcastledanceacademy.com.au



enrolment form

ENROLMENT FEES

\$50.00 single, \$90.00 family of 2 and \$120.00 family of 3.
Fee must be paid on enrolment and is non-refundable.

STUDENT DETAILS

Student 1:

Age: Date of Birth: / /

Student 2:

Age: Date of Birth: / /

Student 3:

Age: Date of Birth: / /

PARENT DETAILS (to be filled in if student is under 18)

Mother (person responsible for fee payment)

Name:

Address:

Suburb: Postcode:

Contact Number:

Email:

Father (person responsible for fee payment)

Name:

Address:

Suburb: Postcode:

Contact Number:

Email:

Other - if not parent (person responsible for fee payment)

Name:

Address:

Suburb: Postcode:

Contact Number:

Email:

STUDENT DETAILS (to be filled in if student is over 18)

(person responsible for fee payment)

Name:

Address:

Suburb: Postcode:

Contact Number:

Email:

Please Note: it is important for us to have up-to-date email addresses since we send many important communications electronically. Please remember to update your contact details if they change throughout the year.

STUDENT HEALTH RECORD

Name:

Allergies:

Medical Conditions:

Medicare Number:

Pain Relief Medications (e.g. Panadol):

I do / don't give permission for the principals of Newcastle Dance Academy to administer the above medication to my child.

Parent/Guardian Signature Required:

PUBLICATION RELEASE

I acknowledge that as a member of Newcastle Dance Academy a variety of media (videos, photography, etc.) may be used to advertise to promote the studio.

I do / don't consent to the inclusion of my child/children/myself in any of the media releases.

Parent/Guardian/Student Signature:

AGREEMENT

I / we have enrolled our child/children/myself into NDA.

I / we have read the Studio Handbook

(available at www.newcastledanceacademy.com.au)

and do agree to abide by the rules and conditions set out by the Academy, with the understanding that should any problems arise I / we will contact the Principals immediately.

By signing this agreement, I acknowledge that I will be responsible for payment of fees and associated costs.

Name:

Signature:

Date: